

**Board Meeting, Whispering Heights Collingwood Community Association (WHCCA), Jan 10th (Tuesday), 2006**

Call to Order: 7:10pm

Meeting adjourned: 8:35pm

Board Member Meeting attendees: Wally Larson, Richard Reeves, Jon Smith, Don Durenberger, Bruce Warren, Bob Blaisdell, Will Hargreaves, Cathy Halliday

Bob Drake's contact information (found it!)

~ Robert Drake, 16319 SE 46<sup>th</sup> Way SE, 206-595-1748, drake.robert@comcast.net

**Election of Officers:**

- 1 Treasurer: Bob Blaisdell
- 2 President: Laura nominated – Jon will contact Laura
- 3 Vice President: Jon Smith (Bob Drake interested?)
- 4 Secretary: Cathy and Mike Halliday

**Responsibility Turnover – Past to New Officers:**

- 1 Post the following items on the WHCCA Web (Will to facilitate)
  - 2 Board member contact info
  - 3 Copy of Whispers
  - 4 Treasurers Report
  - 5 Board meeting minutes
  
- 2 Meeting dates and locations:  
*Note: meetings will be held the 2<sup>nd</sup> Tuesday of every month – changes to this schedule will be communicated at meetings.*

- February 13 <sup>th</sup> (Monday?): @ Larson's	- July 11 <sup>th</sup> : location?
1 March 14 <sup>th</sup> : @ Reeves's	- August 8 <sup>th</sup> : location?
2 April 11 <sup>th</sup> : @ Durenberger's	- September 12 <sup>th</sup> : Halliday's
3 May 9 <sup>th</sup> : @ Blaisdell's	- October 10 <sup>th</sup> : location?
4 June 13 <sup>th</sup> : @ Smith's	- November 14 <sup>th</sup> : annual meeting
	- December 12 <sup>th</sup> : end of year party
  
- 3 Newsletter process and deadlines
- ~ 4 Publishing's:
  - 4 Prior to Egg Hunt/Spring Clean-up ~ April 2nd
  - 5 Prior to Bike Parade ~ June 20th
  - 6 Prior to Garage Sale ~ date?
  - 7 Prior to Picnic ~ date?

**Old Business:**

- 4 New landscaping company – Approved by board
  - o Address details at next meeting
  - o Any tasks needing attention prior to next meeting
    - Cathy and Mike will respond in email to board

- 5 Review property maintenance
  - Wally will bring draft of letter (to owners) to next meeting
  - Board member should look in their neighborhood and provide input on any positive or negative residences in the neighborhood

### **New Business**

- 6 Chair Assignments for annual events
  - Bike parade: Jon Smith
  - Spring Clean-up: Michelle Cash? (Wally as BOD liaison)
  - Egg Hunt: ? Tentative – Durenberger/Bob Blaidsdell
    - BOD to clean up dog waste prior to hunt
  - Garage Sale: Wally and Richard
    - Coordinate with other local neighborhoods?
- 7 Update BOD member contact information sheet
  - Will will update and send to BOD
    - Mike Halliday will be added for “Landscaping”
- 8 Will will update BOD member contact information sheet and send to BOD members
- 9 Post 2005 info to Website
  - WEB site maintenance volunteer: Will/Jon/Bruce

### **Treasurer’s Report Review (Will)**

- 8 6 Month CD initiated (November)
- 9 Budget accepted
- 10 Mailbox matching funds \$3,000 (Deadline?)
  - Scope of work (what needs to be done) – Wally will check with Dick Lee
  - Hire handyman to complete (Jon’s has a referral)