

Whispering Heights/Collingwood Community Association  
Board Meeting Minutes  
June 13, 2005

Call to Order: 7:15pm

Meeting adjourned: 8:35pm

Meeting attendees: Wally Larson, Jon Smith, Stephanie Hauge, Richard Reeves, Ingrid Durenberger, Mike and Cathy Halliday

1. Review of May meeting minutes and business/action items

- Communications:
- Mailboxes:
  - a. Cathy and Mike showed digital photos of existing locking boxes in the neighborhood.
  - b. Mike will write locking mailbox recommendation for “Whispers” article.
- Treasurer Report: Will to email to the Board

2. New Business

- 2005 Events:
  - a. Bike Parade
    - Permits have been received from City of Bellevue
    - Fire engine from Station 8 will lead parade.
    - Decorations: Jon will purchase
    - Food: Jon looking into subs (Giorgio’s Subs), drinks, Popsicles
      - Jon will contact Cash’s for estimated count
      - Jon will get tables from work
    - Schedule:
      - 10 – 10:30 Bike decorating
      - 10:30 – 11:30 Parade
  - b. Garage Sale
    - July 16<sup>th</sup>
    - Submit articles: Seattle Times/Eastside newspaper – Wally will submit ~ 1 week prior to event.
    - Wally/Richard will get colored balloons for “sale” houses
  - c. Picnic
    - Date posted on web site – August 27

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- Community volunteers
  - Jon received interest regarding the Bike Parade; he will follow up.
  
- Call for articles for Whispers
  - a. Board approved newsletter review/approval process
    - Articles will go to Kim from the BOD members
    - Kim will release draft to all BOD members
    - Members will send edits to Mike Halliday for consolidation
    - Mike will send consolidated edits to Kim
    - Kim will incorporate edits and send to Mike for final review
    - Mike will approve for release
  
  - b. Communications update article – Al submitted
  - c. Spring Clean-up “thank you” article – Stephanie submitted
  - d. New WHCCA mailing address included in Whispers
  - e. Locking mailbox article – Mike submitted
  
- Other items
  - Wally put together an “Event History” folder
    - Ingrid will give Wally the Egg Hunt history
    - Jon will provide Bike Parade info after the event is complete