

Whispering Heights/Collingwood Community Association
Board Meeting Minutes
May 9, 2005

1. Review of last meetings business/action items

- Communications:
 - a. City of Bellevue recommends the 2 watt Family Radio Service (FRS) type “Walkie Talkie” radios
 - b. These can be purchased at Radio Shack for anyone that wants to have one at their house. They are approximately \$35-\$40 a pair.
 - c. Recommend alkaline batteries (not rechargeable).
 - d. Radio channel will be published in next issue of Whispers
 - Note – subsequent emails document the Channel as 15 and Code as 10
 - e. Board approved the purchase of 4 more radios (~ \$75 unbudgeted)
- Mailboxes:
 - a. Cathy and Mike conducted research and provided information to the board regarding locking mailbox options.
 - b. C & M will take digital photos of existing locking boxes in the neighborhood and send to board
- Treasure Report:
 - a. The Egg Hunt and Spring Clean-up were under budget.
 - b. Online banking has been set up
 - Will will send password/login to Jon.
 - c. Balance at end of April - \$12,789
 - d. Will is still looking into why the board (association) received the IRS tax forms.
- Web Site:
 - a. WHCCA.org is complete
 - b. All the links may not be in place yet
 - c. 5/21 is the target date to have the old site address (“WHCCA.com”) pointed to WHCCA.org

2. New Business

- 2005 Events:
 - a. Spring Clean-up: Jon will send thank you email to the Cash’s for organizing and leading the clean-up efforts.

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- b. Volunteers – Will has some event volunteers from “Dues” forms and will send to board
- c. Bike Parade (4th of July) – Picnic
 - Jon looking into the options – these are some of the actions/items/suggestions that were discussed:
 - Jon sending letter to Fire Dept. for participation at bike parade
 - Combine picnic and bike parade?
 - Buy bike decorations for kids to decorate their bikes before the parade?
 - Start parade a little later so lunch can be served after?
 - Move money from picnic to bike parade?
 - “Bubble Man” at picnic/bike parade? Jon will contact to get cost.
 - Kid races at picnic (sack race, etc.)?
 - Food suggestions: Costco pizza, frozen yogurt pops, Popsicles, etc...
 - Tables – Jon will get extra tables if necessary
 - Banner?
- d. Picnic:
 - Suggested dates, if picnic is held on a different date than bike parade: 8/13, 8/20, 8/27 - Board leaning towards 8/27.
- e. Garage Sale – need volunteer
 - June/July better months for garage sale? (7/9, 7/16)
 - Responsibilities: Ads, signs, balloons for sale markers (at houses), coordinate follow-up donation truck
 - Recommend we do not provide a map this year
- f. Event notes:
 - Wally keeping records for all event notes (contacts, processes/procedures, letters, etc...)
 - Ingrid will send Egg Hunt notes to Wally
 - Wally will request Spring Clean-up notes from Michelle
- Call for articles for Whispers – **6/10 deadline**
 - a. Dog waste in Latawood Park. Jon will write and submit article.
 - Also, need to put up signs, prior to egg hunt next year, reminding everyone that children will be hunting eggs on the grass and in the bushes.
 - b. Locking mailbox recommendations – Cathy and Mike
 - c. Communications information – Al
 - d. Parade – Jon
 - e. Picnic – August 27? – Wally

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- f. Garage Sale – July 16? – Wally
 - g. Thank you for Spring Clean-up – Stephanie
 - h. P.O. Box – Will
 - i. Web Site information (what’s out there?) – Will
 - j. Circulate articles prior to submitting
- Tent City:
 - a. City information regarding “tent cities” in Bellevue can be found at the City of Bellevue web site.